

APPENDIX F

NOTIFICATION OF APPLICATION FOR SPECIAL EXCEPTION

Dear Property Owner:

Your property described as (legal description) _____
_____ is located adjacent to property owned
by _____ described as

Said owner has requested a Public Hearing before the City Planning and Zoning
Commission to obtain a special exception from the City Zoning Ordinance as provided by
Title _____ Section _____
for the following described purposes: _____

Should this request be a concern to you, you may appear at the Hearing which will be
held on (date) _____ at (time) _____ in the
(place) _____

If you cannot attend this Hearing, you may send your comments to:
Groton Planning & Zoning Commission
c/o Zoning Administrator
PO Box 587
Groton, SD 57445-0587

before the Hearing date shown on this notice.

Attached to this letter is a map showing the location of your property and the property
subject to this Hearing, and all other information necessary to advise you for the action being
requested.

Groton Planning and Zoning Commission

Owner's Certification:

We, the above-mentioned owner(s) do hereby certify that the information included herein
is true and complete.

Owner's Signature _____

Agent's Signature _____

Phone number where applicant may be reached _____

Someone must be present to represent your application.